



Cranberry Area School District

Three Education Drive • Seneca, PA 16346

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www.cranberrysd.org

William C. Vonada II
District Superintendent

Jodie Chittester
Director of Special Services

Henry J. Karg
Business Manager/Board Secretary

Administrative Procedure for Accommodating Children with Special Dietary Needs

In order to develop consistent procedures and provide a safe, healthy environment for students with food allergies, Cranberry Area School District shall adopt an Administrative Procedure for accommodating students with special dietary needs.

The Pennsylvania Department of Education, Division of Food and Nutrition, provides guidelines for Feeding Students with Disabilities and Special Dietary Needs. This document was revised in May 2015, and will be used as the primary reference at Cranberry Area School District for such accommodations. CASD will abide by all Federal Laws pertaining food allergies as they relate to school food service, and utilize the best practices available to implement these laws.

1. The Superintendent of Schools will communicate to parents/guardians their role in caring for their child(ren) with special dietary needs by placing a statement on the CASD website pertaining to food allergies and special dietary needs. Parents who inquire about such concerns will first be directed to this statement. A printed copy will be mailed upon request.
2. Parents/Guardians shall then initiate the process of an Individual Food Allergy Management Plan for a child in their care by notifying the School Nurse of any food allergy, disability, or special dietary need that should be addressed.
3. The parent/guardian must provide the School Nurse with a signed Medical Plan of Care for School Food Service, which has been completed by a state-recognized medical authority. This Medical Plan must be renewed annually. The School Nurse will then notify the School Food Service Director and other appropriate school staff of the student's dietary allergies.
4. The Food Service Director will then meet with the parent/guardian to discuss an appropriate plan of care for the student. This meeting will establish the necessary communication between the parent and the School Food Authorities to address the expectations of both parties. This meeting may be included as part of the student's regular IEP meeting. Signed documentation of this meeting will be kept on file by Cranberry Area School District.
5. Once the plan of care has been established through the collaborative effort of the parent/guardian, the child, and the food service department, it is expected that all parties will maintain frequent and open communication to ensure that the health and safety of the student is being met while participating in the National School Lunch Program at Cranberry Area School District.

MISSION STATEMENT

Cranberry Area School District's purpose, in partnership with our community, is to engage, educate, and inspire our students to pursue their greatest potential.

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Superintendent's Statement Food Allergies

Some children have food allergies or other conditions that affect their ability to eat, or in some cases, come in contact with certain food items. To accommodate such children in the preparation and service of food in our cafeterias, we ask that parents/guardians inform the School Nurse of specific allergies or conditions that could affect the ability of their child to eat food prepared in, or eaten in, our cafeterias or other food service areas.

If a child in your family has a specific food allergy that needs the attention of school personnel, please obtain a Medical Plan of Care for School Food Service in the office of the School Nurse and have it completed by your child's attending physician. This will initiate the process of establishing an appropriate plan of care for your child.

If you have any questions or concerns about your child's dietary needs, please contact Kim Daugherty, Food Service Director, at 814-676-8504 Ext. 2412.

Bill Vonada, Superintendent
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